



ADOPT-A-FAMILY VOLUNTEER

About Us: Closer to Home Community Services (CTH) is a Calgary and Airdrie based not-for-profit agency that delivers a variety of services designed to meet the needs of vulnerable children and their families. Be a part of an innovative team that envisions:

- A future where every child will belong to a family and feel valued and secure
- All families can care for their children and contribute meaningfully in their community
- A broad array of strength-based and family-centered services that teach, coach and support families to create new possibilities and achieve better futures together

About the Position: Volunteers will work with Closer to Home (CTH) staff to help low-income families in the Calgary community during CTH's annual Adopt-a-Family initiative. The Volunteer will be based at the CTH office, helping with administrative tasks, sorting gift packages in preparation for delivery to families, loading gift packages in vehicles, and/or notifying families when their gift package is ready. Time requirement: 3-4 hour shifts in November and December, with the busiest period being the 3 weeks leading up to Christmas (Dec 2nd – 20th). A commitment to a minimum of 3 shifts is preferred.

About You: You are a dedicated individual who has a desire to contribute to your community. You possess cultural awareness and sensitivity and you are also able to maintain confidentiality. You can work independently or as a team and demonstrate excellent problem solving skills. You have strong organizational skills and effective time-management skills. You are task oriented and motivated.

This is a great opportunity for someone with an eye for detail and an ability to maintain a high level of confidentiality. The time commitment is about 3-4 hours per shift.

All Closer to Home volunteers must complete a Police Information Check and an Intervention Record Check prior to becoming a volunteer with the organization.

Interested applicants are asked to submit their resume and a completed Volunteer Application (found at <http://calgaryclosertohome.com/volunteer/current-volunteer-opportunities>) to:

volunteer@closertohome.com