



## VOLUNTEER WRITER

**About Us:** Closer to Home Community Services (CTH) is a Calgary and Airdrie based not-for-profit agency that delivers a variety of services designed to meet the needs of vulnerable children and their families. Through the work done in our programs we envision:

- That every child we serve will belong to a family
- That children, youth and families will recognize and achieve their full potential
- That programs and interventions will build healthy and resilient families

**About the Position:** This is a flexible opportunity for a volunteer writer to contribute to the community. Closer to Home is currently looking for writers to promote CTH's programs/services, agency events, and stakeholder profiles through CTH print and digital publications, social media and website. The Writer represents the organization on a per project basis. Examples include: interviewing clients and/or staff for case stories, writing articles and blog posts, researching and writing social media posts, and more.

**About You:** You have a desire to use your skills, interest and knowledge in writing in order to contribute to the community. You understand the importance of working with CTH staff to decide what types of stories and other written materials fit with CTH's mission and vision. You possess strong verbal communication skills and have a positive attitude. You can work independently and demonstrate initiative.

All Closer to Home volunteers must complete a Police Information Check and an Intervention Record Check prior to becoming a volunteer with the organization.

**Interested applicants are asked to submit their resume, portfolio (including at least three writing samples) and a completed Volunteer Application (found at <https://closertohome.com/volunteer/current-volunteer-opportunities>) to:**

**[volunteer@closertohome.com](mailto:volunteer@closertohome.com)**